



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Clarence Conrad, Treasurer
Milk Marketing Inc.
Political Action Committee
P.O. Box 36050, 8257 Dow Circle
Strongsville, OH 44136

APR 6 1994

Identification Number: C00167692

Reference: Year End Report (7/1/93-12/31/93)

Dear Mr. Conrad:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Lines 16 and 28(b) of the Detailed Summary Page disclose negative entries of \$380.00. If the original check was written by your committee and was not cashed, it should be itemized as a voided check on the line where it was originally disclosed. Line 16 should be used if the recipient committee cashed your check and wrote a refund on its account. Line 28(b) should be used if you write a check from your account to refund a contribution received from a political Party committee. In addition, no supporting schedules were included to explain the purpose of these entries. Please amend your report to correct this discrepancy or provide clarification regarding these transactions.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Terry Reynolds

Terry Reynolds
Reports Analyst
Reports Analysis Division

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